



Birmingham-Jefferson County Transit Authority  
1735 Morris Avenue · Post Office Box 10212 · Birmingham, Alabama 35202-0212  
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## **BOARD MEETING MINUTES**

Wednesday, November 23, 2009

**Opening:** The meeting was called to order by the Chairman, Guin Robinson, at 12:00 p.m. in the Public Meeting Room, located at Central Station, 1735 Morris Avenue, Birmingham, Alabama 35203.

**Members Present:** Frank Galloway, Jr., Brian Hamilton, Johnnye P. Lassiter, Ronald Lyas, Doris Powell, Guin Robinson, and Rev. Patrick Sellers

**Members Absent:** Walter Jones

**Others Present:** Debra Anderson-Burse, Chris Bolling, William Copling, Butch Ferrell, Jacquese Gary, Judy Gordon, Barbara Lawson, Dr. Jesse Lewis, Tracy Lewis, Richard Nardecchia, Kevin Palmer, Nicholas Porterfield, Joi Scott, Ken Simon, Rhonda Siserir, and Collina Washington

A moment of silence was observed.

Doris Powell led the assembly in the recitation of the **Pledge of Allegiance**.

**Adoption of the Agenda:** The agenda was adopted by general consent.

**Adoption of the Minutes:** The minutes were adopted by general consent with the following corrections: Human Relations Committee Report, omit Johnnye P. Lassiter's name from "Others Present"; and add a statement under Travel Policy regarding the differences of per diems for staff vs. directors.

### **Interim Executive Director's Report –**

William Copling, Interim Executive Director, reported the following:

- Meetings are scheduled with Mountain Brook and Vestavia Hills regarding their Memorandum of Understanding, which are going before the city councils for approval.
- He received a copy of the contract from the City of Birmingham, which includes a reduction from last year's contract. A meeting is scheduled to discuss the change and consequences.

Richard Nardecchia, Chief Financial Officer, reported that as of October 31, 2009, assets were \$27,664,104.79 while total liabilities were \$8,268,888.67. The Income Statement details year to date revenues of \$2,531,137.13 and expenses of \$2,401,994.23 resulting in a difference of \$129,142.90. The total cash and cash

equivalents were \$1,314,300.24 of which \$1,287,673.12 was the balance in the operating and money market accounts. The debt owed to Compass Bank was \$425,549.25. Total overall variance with the budget is a positive \$287,311.37.

In preparation for the meeting with the City of Birmingham, Mr. Robinson requested that Mr. Copling and Mr. Nardecchia prepare a simple financial statement from 2006 forward, explaining the rise in operating expenses and the loss of federal funds.

### **Resolutions for Consideration –**

- A. **Resolution No. 2010-01:** Authorization for the Interim Executive Director to Purchase Thirty-Five (35) Compressed Natural Gas (“CNG”) Paratransit Vehicles from National Bus Sales was moved by Brian Hamilton, seconded by Johnnye P. Lassiter, and approved by general consent.
- B. **Resolution No. 2010-02:** Authorization to Renew Commercial Property, Inland Marine, and Employee Dishonesty Insurance with Alabama Municipal Insurance Corporation (“AMIC”) was moved by Brian Hamilton, seconded by Frank Galloway, and approved by general consent.
- C. **Resolution No. 2010-03:** Authorization for the Interim Executive Director to Purchase Fiduciary Insurance from AXIS Insurance Company was moved by Brian Hamilton, seconded by Rev. Patrick Sellers, and approved by general consent.

Discussion: Ms. Lassiter asked if legal counsel had thoroughly reviewed the policy. Ken Simon, Legal Counsel, responded that he had looked at the policy and the basis for the policy. He stated that the BJCTA Board and staff do need protection against potential liabilities that exist.

### **Old Business –**

- Mr. Robinson reported that he and Mr. Hamilton had a very productive meeting with the mayor and financial staff of the City of Hoover. The mayor was open to discussions regarding transit in his area.

### **New Business –**

- Ms. Doris Powell commented on the BJCTA having its board meetings at various municipalities. Mr. Robinson requested that board support look at different venues for future Board meetings.
- Mr. Galloway inquired on the status of the BJCTA fixed price contract (futures contract) for fuel. Collina Washington, Procurement Manager, reported that the current contract for fuel is at \$4.04 per gallon and will expire on December 31, 2009. The overall contract will expire January 2011. Because of penalties for early cancellation, it is more cost-effective to continue through the overall contract. Mr. Galloway requested a brief written report be provided to the Board. Mr. Hamilton requested that the overall savings or loss be included in the report.

- Ms. Powell requested to see the new bus paint and design schemes that were going to be presented in the Program Development Committee meeting. Mr. Copling presented three (3) designs for the fixed route buses that were received from three (3) vendors. The designs will be presented to the public, city council meetings, and downstairs at Central Station; and votes will be taken to learn the favorite. Mr. Copling will email the designs to the Board members.
- Ms. Lassiter confirmed with Mr. Copling that the customer comments in the board packet were the only ones received during the month of October 2009.

**Public Comment – None**

The **Meeting Adjourned** at 12:48 p.m. The next **Regular Meeting of the Board of Directors** will be held **Wednesday, January 27, 2009 at 12:00 PM** at Central Station, 1735 Morris Avenue, Birmingham, AL.

Minutes submitted by: Barbara Lawson, Administrative Assistant

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Guin Robinson, Chairman

Attest: \_\_\_\_\_  
Frank C. Galloway, Jr., Secretary/Treasurer