



Birmingham-Jefferson County Transit Authority
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CORRECTED – DESTROY ALL VERSIONS PRIOR TO 2/24/2010
Report to the Board
Program Development Committee

Wednesday, February 17, 2010

Opening: The meeting was called to order by the Committee Chairman, Doris Powell, at 9:32 a.m. in the Executive Briefing Room, located at Central Station, 1735 Morris Avenue, Birmingham, Alabama 35203.

Members Present: Joyce Brooks, Doris Powell, and Rev. Patrick Sellers

Members Absent: None

Others Present: Debra Anderson-Burse, Anna Brown, Ernestine Cobb, William Copling, Jacquese Gary, Frank Galloway, Brian Hamilton, Connie Harris, Darrell Howard, Walter Jones, Johnnye P. Lassiter, Barbara Lawson, Chris Leffert, Tracy Lewis, Richard Nardecchia, Elizabeth Richardson, Charles Ridley, Guin Robinson, Ken Simon, Rhonda Siserir, Jerry Wade, Tracy Williams, and James Wormely.

Items for Information and/or Discussion

Reports Provided by Staff

Doris Powell requested that unless board members had pressing questions regarding the reports provided by staff, that discussions be deferred until next month. She did, however, refer to page 31 in the packet and requested that the recipients be further identified by using the actual names of agencies receiving the pass through vs. invoice numbers, that a larger font be used, dollar amounts remaining from 2009, and a definition of "ECHO".

Regarding bus shelters, Ms. Powell asked if the City of Birmingham neighborhood associations were the only ones paying for the bus shelters. William Copling, Interim Executive Director, replied they were not. She noted that there was not a bus shelter at 4th Avenue and 18th Street North and asked if it had already been relocated. Mr. Copling asked to report back on the matter and confirmed that he was working with the City of Birmingham to move forward with installations.

Johnnye P. Lassiter referred to a telephone call from a vendor and page 62, Q.3., in the committee packet. She asked if the BJCTA were in compliance with policy set forth by

the Board that no purchases are being made in excess of \$10,000 without Board approval. Mr. Copling replied that to his knowledge, this has not happened. Ms. Lassiter mentioned incidences in the past where invoices were split to stay under the limit and that the Board would need to look at invoices.

Resolutions for Consideration & Recommendation –

- A. **Resolution No. 2010-06:** Authorization to Exercise the One-Year Option in the Agreement between Bridgestone Firestone North American Tire, LLC and the Birmingham-Jefferson County Transit Authority Regarding Tire Leases and Service Agreement was moved by Rev. Patrick Sellers, seconded by Doris Powell and recommended to the full Board for its consideration.

Mr. Copling stated that the BJCTA is currently in a two-month extension of the contract and asked that the resolution be approved. A tire repair man has been hired by the BJCTA, resulting in a savings of approximately \$40,000. Brian Hamilton confirmed with staff that legal counsel has reviewed the contract.

Old Business –

Mr. Copling corrected the number of proposals received in response to the RFP for legal services to be eight (8), rather than twelve (12). Mr. Robinson confirmed that board support would send the evaluation criteria and an evaluation sheet for the members to use for their assessment.

New Business –

Mr. Robinson emphasized how positive the conversation has been with officials of the City of Birmingham; however, there is a policy that requires the BJCTA to give notification to employees of potential reduction in force. The BJCTA will be at that place on Friday, February 19, 2010. The policy will have to be followed.

Ms. Powell stated her need for a ride to the next board meeting, which will be held in Tarrant, Alabama.

Frank Galloway noticed that payments were received from Hoover, Midfield, and Center Point and applauded the efforts of all who participated.

Rev. Patrick Sellers announced the publishing of his first book entitled “You The Man” and received congratulations from those present.

Minutes submitted by: Barbara Lawson, Administrative Assistant

Date: _____

Approved by: _____
Doris Powell, Committee Chairman