



Birmingham-Jefferson County Transit Authority
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Report to the Board Finance Committee

Wednesday, November 18, 2009

Opening: The meeting was called to order by the Committee Chairman, Walter Jones, at 9:33 a.m. in the Executive Briefing Room, located at Central Station, 1735 Morris Avenue, Birmingham, Alabama 35203.

Members Present: Walter Jones, Ronald Lyas, and Guin Robinson

Members Absent: None

Others Present: Debra Anderson-Burse, Anna Brown, William Copling, Jacquese Gary, Brian Hamilton, Johnnye P. Lassiter, Barbara Lawson, Chris Leffert, Dr. Jesse Lewis, Tracy Lewis, Richard Nardecchia, Doris Powell, Joi Scott, Ken Simon, Rhonda Siserir, Geraldine Tutt, Collina Washington, and Greg Womack.

Adoption of the Agenda: The agenda was adopted by general consent.

Items for Information and/or Discussion

Financial Report

The financial report was accepted as read.

Review of Travel Expense Reports

Guin Robinson made a motion to present Ms. Lassiter's report to the attorneys and ask them to verify the information, look at the policy in place at the time, and if there are any violations, based on their opinion, to send a note to those violating the policy to ask for a reimbursement to the Authority. A report of the findings will be submitted to the Board. Any persons on the attorneys' report will have an opportunity to appeal the findings. Ronald Lyas seconded the motion but asked that board members who have not reconciled their travel expense reports be included in the review. Mr. Robinson amended his motion to include any violations whatsoever. The motion was approved by general consent.

Capital Improvement Budget – Wish List

This agenda item was carried over to the next meeting as the Interim Executive Director William Copling is still getting related costs from vendors.

Resolutions for Consideration & Recommendation –

- A. **Resolution No. 2010-01:** Authorization for the Interim Executive Director to Purchase Thirty-Five (35) Compressed Natural Gas (“CNG”) Paratransit Vehicles from National Bus Sales was moved by Mr. Robinson, seconded by Mr. Lyas, and recommended by general consent to the full Board for its consideration.

- B. **Resolution No. 2010-02:** Authorization to Renew Commercial Property, Inland Marine, and Employee Dishonesty Insurance with Alabama Municipal Insurance Corporation (“AMIC”) moved by Mr. Robinson, seconded by Mr. Jones, and recommended by general consent to the full Board for its consideration.

- C. **Resolution No. 2010-03:** Authorization for the Interim Executive Director to Purchase Fiduciary Insurance From AXIS Insurance Company moved by Mr. Robinson, seconded by Mr. Jones, and strongly recommended by general consent to the full Board for its consideration.

Old Business – None

New Business – None

Adjournment – The meeting was adjourned.

Minutes submitted by: Barbara Lawson, Administrative Assistant

Date: _____

Approved by: _____
Walter Jones, Committee Chairman