



Birmingham-Jefferson County Transit Authority
1735 Morris Avenue · Post Office Box 10212 · Birmingham, Alabama 35202-0212
Phone (205) 521-0161 · Fax (205) 252-7633 · www.bjcta.org

Report to the Board Human Relations Committee

Opening: The regular meeting of the Human Relations Committee was called to order on Wednesday, October 18, 2006, 12:01 p.m. in the Executive Briefing Room, located at 1735 Morris Avenue, Birmingham, Alabama by the Committee Chair, Brian Hamilton.

Committee members present: Brian Hamilton, Ronald Lyas and Rev. Patrick Sellers

Committee members absent: None

Others present: David Hill, Kenneth Simon, Joi Scott, Brian Hamilton, Ron Lyas, Rev. Patrick Sellers, Debra Anderson-Burse, Sharon Sneed and LaChaune Slater.

Approval of Agenda: The agenda was adopted with the following amendment:

- VII.** New Business
 - A. Policy Development
 - B. Human Relations Committee Strategic Plan

Items for Information and Discussion:

- A. The Executive Director suggested implementing a cost saving initiative where BJCTA resumes Paratransit trips within have been operated by ClasTran. The Authority has been obligated to pay ClasTran per trip for 125 trips per day, including no shows and cancellations. Resuming these trips will save the Authority approximately \$240,000 per year. BJCTA will resume Paratransit trips November 20. The #39 service route will be adjusted to accommodate this change.

Resolutions for Consideration & Recommendation: None

Old Business:

Mr. Lyas recommended that the recently hired Board Support staff person, LaChaune Slater, is formally introduced at the next Regular Meeting of the Board of Directors.

New Business:

- A. Mr. Hamilton suggested that the BJCTA implements a policy that details the procedure for hiring "key personnel." This policy would allow for the

Board and Staff to work in concert during the hiring process of the specified personnel. Attorney Simon will report to the Committee regarding the details of the policy and the definition of "key personnel."

- B. Mr. Hamilton Requests the Committee's input regarding the Strategic Plan for the Human Relations Committee that the Executive Director be sure to have the new Board Support per. The plan outlines World Class Professional Development, World Class Customer Service, Preventive Maintenance and a Safety Initiative. Copies of the plan will be provided for further discussion at the Human Relations Committee Meeting to be held November 15, 2006.

Adjournment: The meeting was adjourned.

Minutes submitted by: LaChaune N. Slater

Date: _____

Approved: _____
Brian Hamilton, Committee Chairman