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**Report to the Board  
Human Relations Committee**

Wednesday, August 18, 2010

**Opening:** The meeting was called to order by Committee Chairman Brian Hamilton, at 8:36 a.m. in the Executive Briefing Room, located at Central Station, 1735 Morris Avenue, Birmingham, Alabama 35203.

**Members Present:** Frank Galloway, Brian Hamilton, and Johnnye P. Lassiter

**Members Absent:** None

**Others Present:** Debra Anderson-Burse, Peter Behrman, Joyce Brooks, Anna Brown, Gwen DeRu Jacquese Gary, Darrell Howard, Barbara Lawson, Chris Leffert, Ronald Lyas, Richard Nardecchia, Doris Powell, Guin Robinson, Joi Scott, Rev. Patrick Sellers, Rhonda Siserir, Scott Tillman, and Lou Willie.

**Adoption of the Agenda:** The agenda was adopted by general consent.

**Items for Information and/or Discussion:**

1. Updates from the Board Chairman

- *FY2011 Budget:* Guin Robinson announced that meetings had taken place regarding a proposed FY2011 budget. He recommended that the BJCTA propose a budget that is based on the amount of money approved by the City of Birmingham, instead of the amount received last year.
- *Board Retreat for Strategic Planning:* Mr. Robinson asked that the Committees give consideration to holding the Retreat. The Retreat would be beneficial to both the Board and Staff, making the BJCTA all around stronger.
- *Legal Services Contract:* Mr. Robinson expressed appreciation to Frank Galloway for his efforts in negotiating the terms and conditions of the contract. He would like to see the contract finalized and signed by the end of his term as Board Chairman.

2. Board Retreat for Strategic Planning:

Executive Director Peter Behrman presented four options for the Board's consideration: 1) The original staff recommendation of the separate Doug Eadie

proposal; 2) The separate Clarus Consulting Group proposal, although only the individual members of the company and not the company itself can be contracted, per state requirements; 3) The joint proposal previously suggested by the Board; and 4) A no-or low cost alternative facilitated by a professor or similar member of the local community.

Brian Hamilton questioned option number 2 and not being able to contract the company. Darrell Howard of the Regional Planning Commission (RPC) responded that federal funds were being requested to help with financing the Retreat. According to the grant application, the funds would be administered by ALDOT and managed by the RPC. By choosing the means of a contract employee (W-1099 employee), the matter was expedited through ALDOT, rather than taking six months to a year for processing. Per Johnnye P. Lassiter's request, Mr. Howard will provide the letter sent to ALDOT to the BJCTA Board.

Frank Galloway moved that the joint proposal be eliminated from consideration and let the matter of the Retreat be further discussed in next month's meeting, seconded by Johnnye P. Lassiter and recommended to the full Board for its consideration.

**Resolutions for Consideration and/or Approval:**

A. **Resolution No. 2010-25:** Authorization for Renewal of the Auto & General Liability, Public Officials and Workers' Compensation Insurances was forwarded to the full Board without recommendation.

*Discussion:* The Committee asked staff to provide a more efficient way of presenting renewal contracts for the Board's consideration. Mr. Hamilton suggested that staff put out RFPs at least three to four months in advance.

**Old / New Business:**

Per Ms. Lassiter's request, Mr. Galloway provided an update regarding the legal service contract. He reported that the rate per hour is approximately three times higher than the current rates and suggested a one-year contract rather than a three-year contract. Mr. Robinson requested that the next meeting to be schedule to include the members of the Human Relations Committee.

**Adjournment:** The meeting was adjourned.

Minutes submitted by: Barbara Lawson, Administrative Assistant

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Brian Hamilton, Committee Chairman