



Birmingham-Jefferson County Transit Authority  
1735 Morris Avenue · Post Office Box 10212 · Birmingham, Alabama 35202-0212  
Phone (205) 521-0161 · Fax (205) 252-7633 · www.bjcta.org

**Report to the Board  
Called Human Relations Committee  
Monday, June 22, 2009**

**Opening:** The meeting was called to order by the Committee Chairman, Frank Galloway, at 10:15 a.m. in the Executive Briefing Room, located at Central Station, 1735 Morris Avenue, Birmingham, Alabama 35203.

**Members Present:** Frank Galloway, Brian Hamilton, and Johnnye P. Lassiter

**Members Absent:** None

**Others Present:** Debra Anderson-Burse, William Copling, Daphine Jackson, Barbara Lawson, and Ken Simon

**Adoption of the Agenda:** The agenda was adopted by general consent.

**Resolutions for Consideration & Recommendation:**

Resolution No. 2009-24 - Authorizing Adoption of the BJCTA Drug and Alcohol Program Policy

Ken Simon, Legal Counsel, reported that a number of revisions have been recommended, but not yet incorporated into the final draft. Mr. Galloway asked Debra Anderson-Burse, Director of Administration and Risk Management, to obtain a copy of the policy upon its revision and distribute it to the Committee members for their review so that recommendation could be made at the July 2009 Committee meeting.

**Items for Information and/or Discussion:**

Update on Search for Executive Director

Frank Galloway requested to discuss the resumes received toward the Executive Director position in Executive Session. Mr. Simon agreed that it would be necessary because of the potential to discuss good name and character. Staff left the meeting room at 10:30 a.m.

**Old Business – None**

**New Business – None**

**Adjournment – The meeting was adjourned.**

Minutes submitted by: Barbara Lawson, Administrative Assistant

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Frank Galloway, Committee Chairman