



Birmingham-Jefferson County Transit Authority
1735 Morris Avenue · Post Office Box 10212 · Birmingham, Alabama 35202-0212
Phone (205) 521-0161 · Fax (205) 252-7633 · www.bjcta.org

Report to the Board Program Development Committee

Wednesday, August 19, 2009

Opening: The meeting was called to order by the Committee Chairman, Ronald Lyas, at 9:48 p.m. in the Executive Briefing Room, located at Central Station, 1735 Morris Avenue, Birmingham, Alabama 35203.

Members Present: Ronald Lyas, Doris Powell, and Rev. Patrick Sellers

Members Absent: None

Others Present: Debra Anderson-Burse, Frank Galloway, Jacquese Gary, Darrell Howard, Johnnye P. Lassiter, Barbara Lawson, Dr. Jesse Lewis, Tracy Lewis, Kevin Palmer, Wytangy Peak, Joi Scott, and Collina Washington

Adoption of the Agenda: The agenda was adopted by general consent with the addition of the following items: Update on Search for Executive Director, the Moratorium on Travel, Comp Time and Overtime Pay

Items for Information and/or Discussion –

Report of Run-off in 8th Avenue Parking Lot

Collina Washington, Manager of Procurement, reported that a complaint was made to the Board of Directors regarding a run-off into the drainage areas surrounding the bus parking lot located at the BJCTA's Operations and Maintenance Facility. An industrial waste removal company cleaned the lot at a cost of \$2379. Mr. Lyas requested that Ms. Washington also make a report at the next Board meeting during his report.

In-town Transit Partnership (ITP) Resolution

Ronald Lyas expressed concerns regarding appropriate documentation not being provided to all Board members so that an informed discussion could be made toward approving a resolution in support of the ITP project. Other concerns expressed were who would be responsible for operating the system and who would make the purchase of buses.

Darrell Howard, Regional Planning Commission (RPC), reported that the resolution was prepared by the RPC at the request of Director Guin Robinson. The application

deadline is in September 2009. The project was developed over several years and based on existing plans. The logical choice of who would operate the system is the BJCTA but that is not guaranteed.

Doris Powell moved the motion for full discussion and disclosure of the ITP project to come before the full Board; it was seconded by Rev. Patrick Sellers and forwarded to the full Board for its consideration.

Ms. Powell also asked for consideration to be given to what the impact would be to the City of Birmingham if the BJCTA did not support the project.

Procurement Presentation

Ms. Washington reported that the presentation was prepared at the request of Director Walter Jones to communicate the procurement process made thus far toward the purchase of vehicles with the stimulus funds. LAMetro has already gone through the procurement process and is assigning twelve (12) options on a base bus for the BJCTA. The purchase price is \$448,000 per vehicle. If approval by the Board is granted by August 31, the buses manufactured by NABI would arrive by August 2010.

During the Finance Committee meeting, a request was made to contact another manufacturer that was present at a recent CNG conference in Birmingham to research all options. A full report would be provided in the Board packet.

Ms. Powell requested a report to the Board that would itemize the numbers and types of buses being purchased by the various funds with earmarks for vehicle purchases.

Update on Search for Executive Director

Mr. Lyas said this was not a matter for the Program Development and deferred it to the Human Relations Committee. Frank Galloway reported that the matter was sent to the full Board in June 2009 and is no longer in the Human Relations Committee.

Compensatory Time and Overtime Policy

Mr. Lyas referred the Committee to an email dated August 14, 2009, from Ken Simon, Legal Counsel regarding the policy. Ms. Powell had not received the email but agreed to review it to see if it addresses her concerns.

Moratorium on Travel

Rev. Patrick Sellers voiced concerns that staff would not be able to attend conferences and training workshops to keep the Authority abreast of issues such as APTA and stimulus money. Mr. Lyas deferred this matter to the Human Relations Committee.

Resolutions for Consideration and Recommendation – None

Old Business – None

New Business – None

Adjournment – The meeting was adjourned.

Minutes submitted by: Barbara Lawson, Administrative Assistant

Date: _____

Approved by: _____
Ronald Lyas, Committee Chairman