



Birmingham-Jefferson County Transit Authority
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Report to the Board Finance Committee

Wednesday, March 16, 2011

Opening: The meeting was called to order by Committee Chairman Frank Galloway at 8:37 a.m. in the BJCTA 2nd Floor Conference Room, located at 3105 Rev. Abraham Woods, Jr., Blvd, Birmingham, Alabama 35203.

Members Present: Frank Galloway, Brian Hamilton, and Johnnye P. Lassiter

Members Absent: None

Others Present: ABC 33/40, Debra Anderson-Burse, Peter Behrman, Anna Brown, Bing Edwards, Martin Edwards-Clark, Jacquese Gary, Lee Jackson, Barbara Lawson, Chris Leffert, Richard Nardecchia, Kevin Palmer, and Nicholas Porterfield.

Adoption of the Agenda: The agenda was adopted by general consent.

Items for Information and/or Discussion:

Montgomery Advocacy Strategy:

Executive Director Peter Behrman reported that he had met with Alabama State Representative Rod Scott who advised that a meeting in Birmingham with the Jefferson County delegation would be more productive than making a trip to Montgomery. Also, at the Transit Summit hosted by Commissioner Sandra Brown, Mr. Behrman was advised by consultants to work through the Alabama Transit Association. He has since contacted Vice President John Sorrell of the Association.

Resolutions for Consideration & Recommendation –

- A. **Resolution No. 2011-19:** Authorization for the Executive Director to Implement a Half-fare Program on the *dart* Service was moved by Ms. Lassiter, seconded by Mr. Hamilton and recommended to the full board for its consideration.
- B. **Resolution No. 2011-20:** Authorization for the Executive Director to Approve Commencement of Repairs on Unit # 414 and Authorize Payment of Invoice was moved Mr. Hamilton, seconded by Ms. Lassiter and recommended to the full board for its consideration. Mr. Galloway abstained.
- C. **Resolution No. 2011-21:** Authorization for the Executive Director to Approve Commencement of Repairs on Unit # 2023 and Authorize Payment of Invoice

was moved Mr. Hamilton, seconded by Ms. Lassiter and recommended to the full board for its consideration.

- D. **Resolution No. 2011-22:** Authorization to Release Solicitations was moved Mr. Hamilton, seconded by Ms. Lassiter and recommended to the full board for its consideration.

Discussion: Mr. Galloway instructed staff in the future to make the release of solicitations known to the Board for informational purposes only and not a document that requires Board approval.

- E. **Resolution No. 2011-23:** Authorization for the Executive Director to Enter Into Contract with Volkert, Inc. for An Additional Sixty-Seven (67) Hours to Provide Program Management Services to the BJCTA was moved by Mr. Galloway, seconded by Ms. Lassiter and recommended to the full board for its consideration, on the condition that changes are made to read "up to but no more than 67 hours and that Volkert would complete its work on projects solicited in its letter of March 1, 2011. Mr. Hamilton abstained.
- F. **Resolution No. 2011-24:** Authorization for the Executive Director to Approve Commencement of Repairs on Unit # 452 and Authorize Payment of Invoice was moved Mr. Hamilton, seconded by Ms. Lassiter and recommended to the full board for its consideration. Mr. Galloway abstained.
- G. **Resolution No. 2011-25:** Authorization to Purchase Two (2) Orion Rear Ends was moved by Ms. Lassiter, seconded by Mr. Hamilton and recommended to the full board for its consideration.
- H. **Resolution No. 2011-26:** Authorization to Exercise a One (1) Year Renewal Option to the Contract with VentureNet, LLC to Provide T-1 and Internet Services was moved Mr. Hamilton, seconded by Ms. Lassiter and recommended to the full board for its consideration.

Old Business:

Overtime Report

Mr. Hamilton went on record for recommending that the employee overtime report, such as on page 19 of the committee packet, be reformatted to include the names of supervisors who authorize overtime and are more accountable than the employee who worked overtime. All information on the overtime report by employee would still be made available upon request.

Cash Flow

Mr. Behrman reported that the BJCTA did not have a commitment from the City of Birmingham beyond March 2011. He requested to know how the board wanted to handle the situation, considering that a 60 day notice is required to employees for any reduction in workforce. Mr. Hamilton responded that the last official action was the

mayor's recommendation for February's and March's payments. The recommendation was tabled by city council. Mr. Hamilton recommended that BJCTA representatives meet with the mayor and city council members to remind them that a firm commitment is needed. A shut down is what everyone wants to avoid.

Ms. Lassiter inquired if the amount of ad valorem taxes paid by Jefferson County was correct. Chief Financial Officer Richard Nardecchia responded that based on the calculations sent by the County, the amount is correct. She requested staff to find out if Jefferson County has recently been audited. If so, she would like to receive a copy of the audit.

New Business: None

Adjournment: The meeting was adjourned.

Minutes submitted by: Barbara Lawson, Executive Administrative Assistant

Date: _____

Approved by: _____
Frank C. Galloway, Jr., Committee Chairman