



Birmingham-Jefferson County Transit Authority
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Report to the Board Program Development Committee

Thursday, January 13, 2011

Opening: The meeting was called to order by the Committee Chairman Rev. Patrick Sellers, at 8:30 a.m. in the Executive Briefing Room, located at Central Station, 1735 Morris Avenue, Birmingham, Alabama 35203.

Members Present: Walter Jones, Doris Powell, and Rev. Patrick Sellers

Members Absent: None

Others Present: Debra Anderson-Burse, Peter Behrman, William Copling, Jacquese Gary, Barbara Lawson, Chris Leffert, Richard Nardecchia, and Wytangy Peak.

Items for Information and/or Discussion:

1. Procurement Report:
Grants and Contracts Officer Chris Leffert gave an overview of the procurement highlights. There will be a ceremony to celebrate the delivery of the paratransit vehicles. Currently there have been thirteen (13) vehicles delivered. The bus washer is expected to be completed by mid February or early March. There was one response to the financial audit RFP and it came in less than budgeted. The RFP for an IT Needs Assessment consultant was released on December 27, 2010. Executive Director requested Director Walter Jones' input with the IT plans, since this is his area of expertise.
2. Update on 8th Avenue Renovations:
The rework of the ventilation system will be much simpler than first expected. The BJCTA is waiting on Volkert to get a quote for the work.
3. Update on ADA Compliance – Eastern Health Clinic:
Doris Powell advised that State Senator Linda Coleman secured right of way infrastructure funding for the Eastern Health Clinic through the Jefferson County Department of Health, with the City of Birmingham doing the labor. The BJCTA is prepared for route service and bus shelter installation.

4. Update on the Magic City Classic:
Executive Director Peter Behrman was referred to Fay Oats and is waiting for her response. He had placed two calls to Gene Hallman. Doris Powell suggested that the Committee ask Guin Robinson to call Mr. Hallman, as they might know each other.

Resolutions for Consideration and/or Recommendation: None

Old Business:

1. Transit Advisory Committee (TAC):
The majority of members had their terms to expire in July 2010 and several members have since stopped attending the meetings. The Committee has not had a quorum to conduct business, causing others to quit. Ms. Powell commented that the administration of the TAC is a BJCTA responsibility. Mr. Jones suggested that a letter be written to the municipalities asking for appointments to be filled by the end of February. Director of Administration and Risk Management Debra Anderson-Burse serves as the liaison between the BJCTA and TAC and she agreed to write the letters.
2. Intermodal Facility:
Ms. Powell stated in reviewing the 2002 Intermodal Phase II Design Charette, she noted that the only remaining BJCTA participant/employee is Ms. Burse. Further there were no advocate(s) participating in the Charette, especially on the passenger waiting areas, both inside and outside). In her role as neighborhood president, Ms. Powell requested that a transit advocate attend the public hearing on the "design" of the waiting areas. Mr. Copling asked that a Birmingham police substation be included. Prior to Executive Director David Hill's departure, Mr. Hill, Chief Roper, and Captain Moody met at Central Station to discuss allocating space for the Birmingham Police Department. This was not discussed with PEP, but a discussion among above parties. Note: The City of Birmingham PEP is unaware of these reported discussions and will discuss with Chief Roper.

New Business:

1. Transit Summit:
Rev. Patrick Sellers referenced the proposal of transit advocate Judy Gordon and commented that for the upcoming legislative session, the BJCTA should rally the Jefferson County delegation to do a transit day. Mr. Behrman reported that several of the local organizations are coming together and planning a Transit Summit. He will report back to the Board with more details. Rev. Sellers proposed that staff be a big part of the Summit.

Adjournment: The meeting was adjourned.

Minutes submitted by: Barbara Lawson, Executive Administrative Assistant

Date: _____

Approved by: _____
Rev. Patrick Sellers, Committee Chairman