



Birmingham-Jefferson County Transit Authority
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**Report to the Board
Human Relations Committee**

Wednesday, December 14, 2011

Opening: The meeting was called to order by Committee Chairman Ronald Lyas, at 2:50 p.m. in the Executive Briefing Room located at Central Station, 1735 Morris Avenue, Birmingham, Alabama 35203.

Members Present: Ronald Lyas, Joyce Brooks and Jack Darnall

Members Absent: None

Others Present: Debra Anderson-Burse, Robert Ballard, Anna Brown, Marva Douglas, Cynthia Dowdell, Bingham Edwards, Butch Ferrell, Peter First, Jacquese Gary, Richard Goldstein, Judy Gordon, Lawton Higgs, Sr., Lee Jackson, Kimberly Jeanty, Barbara Lawson, Johnnye P. Lassiter, Chris Leffert, Dr. Jesse Lewis, Julie McMillan, Andre Petties, Charles Ridley, Rev. Patrick Sellers, Terri Sharpley, Adrian Solomon, Tari Williams, and Solomon Wilson.

Items for Information and/or Discussion:

A. Legal Ramifications of Changing the Employment Status of the Executive Director

Mrs. Brooks moved to go into executive session for approximately 30 minutes, seconded by Mr. Darnall, and approved by each of the three committee members. The meeting reconvened at 3:26 p.m. with all members present. There was no public discussion of the topic upon the return of the Committee members.

B. Temporary Governmental Relations Function

Mr. Behrman announced that the item was previously discussed in the Program Development Committee, which had forwarded a recommendation to the full board for its consideration. Since the meeting, he and Dr. Lewis had reached a compromise that they would like to present to the full board at their next regular meeting. The Committee consented and did not discuss the item further.

Resolutions for Consideration & Recommendation –

A. **Resolution No. 2012-18:** Governmental Relations Consultant Scope of Services was duly moved, seconded, and forwarded to the full board for its consideration.

Discussion: Ms. Sharpley requested that the scope of work in the RFP include a requirement that applicant's provide a plan of their vision for transit.

Old Business:

In response to Mrs. Brooks, Mr. Behrman replied that he or Robert Ballard should be her BJCTA point of contact for any VIP questions or rider concerns.

New Business:

Ms. Lassiter asked if the board would be polled promptly for dates of availability to attend the upcoming board retreat. Board support replied that she had sent an email during the lunch break to learn the availability of board and staff members for the dates of January 6 and 7 or January 13 and 14. Rev. Sellers commented that Friday would be for board and executive staff members and Saturday would be with the facilitator.

Adjournment: The meeting was adjourned.

Minutes submitted by: Barbara Lawson, Executive Administrative Assistant

Date: _____

Approved by: _____
Ronald Lyas, Committee Chairman